



Republic of the Philippines  
Department of Justice  
**PAROLE AND PROBATION ADMINISTRATION**  
DOJ Agencies Bldg., NIA Road, Diliman  
Quezon City  
☎ (02-927-00-04) <http://probation.gov.ph>

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## ***INVITATION TO BID FOR Development of Probation Information System***

The *Parole and Probation Administration-Central Office*, through the *authorized appropriations under the FY 2018 General Appropriations Act* <sup>3</sup> intends to apply the sum of **Five Million Two Hundred Thousand Pesos (Php5,200,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Development of Probation Information System***. Bids received in excess of the ABC shall be automatically rejected at bid opening.

1. The *Parole and Probation Administration-Central Office* now invites bids for *the Development of Probation Information System*.<sup>4</sup> ***Delivery of the Goods is required within 120 days upon receipt of Notice to Proceed.*** Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to any IT Software Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
  - (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
3. Interested bidders may obtain further information from the address given below and inspect the Bidding Documents at the address given below during office hours.
4. A complete set of Bidding Documents may be acquired by interested Bidders on *August 14 to September 03, 2018* from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php5,000.00) in cash, non-refundable.*

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<sup>3</sup> In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of (LGUs, the Budget for the contract approved by the respective *Sanggunian*. (Section 5(a), R.A. 9184)

<sup>4</sup> A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The *Parole and Probation Administration-Central Office* will hold a Pre-Bid Conference<sup>5</sup> on **August 23, 2018 10:00 A.M.** at the PPA Multi-Purpose Hall 3<sup>rd</sup> Floor, DOJ Agencies Bldg., NIA Road corner East Avenue, Diliman, Quezon City which shall be open to prospective bidders.
6. Bids must be duly received by the BAC Secretariat at the address below on or before **September 03, 2018 9:30 A.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **September 03, 2018, Monday, 10:00 A.M.** at the PPA Multi-Purpose Hall 3<sup>rd</sup> Floor, DOJ Agencies Bldg., NIA Road corner East Avenue, Diliman, Quezon City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

Activities	Schedule/Date
Advertisement /Posting of Invitation to Bid	August 14-21, 2018
Issuance and Availability of Bid Documents	August 14 to September 03, 2018 9:30 A.M.
Pre-Bid Conference	August 23, 2018 10:00 A.M.
Request for Clarification ten (10) calendar days before deadline of submission of bids	August 24, 2018 5:00 P.M. (Filing of written clarification)
Issuance of Supplemental Bid Bulletin - seven (7) calendar days before deadline of submission of bids	August 28, 2018
Deadline of Submission of Bids	September 03, 2018 9:30 A.M.
Opening of Bids	September 03, 2018 10:00 A.M.

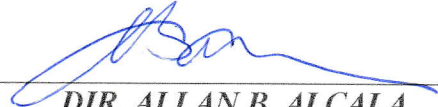
7. The *Parole and Probation Administration-Central Office* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

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<sup>5</sup>May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

8. For further information, please refer to:

*Parole and Probation Administration-Central Office BAC Secretariat  
2<sup>nd</sup> Floor Administrative Division  
DOJ Agencies Bldg., NIA Road corner East Avenue, Diliman, Quezon City  
(02)927-00-04 /Telefax (02) 927-68-21  
probation.genservices@gmail.com/ppaproperty2016@gmail.com  
<http://probation.gov.ph>*



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**DIR. ALLAN B. ALCALA**  
**PPA-CO BAC Chairperson**