Republic of the Philippines
Department of Justice
PAROLE AND PROBATION ADMINISTRATION
DOJ Agencies Bldg., NIA Road corner East Avenue,
Diliman, Quezon City 1101
Telefax (02) 927-6821; http//:*probation.gov.ph*

08 July 2019

ATTY. DENNIS S. SANTIAGO
Executive Director V
Government Procurement Policy Board - Technical Support Office
2506 Raffles Corporate Tower, F. Ortigas Jr. Rd.,
Ortigas Center,
Pasig City

Dear Executive Director Santiago:

In compliance with Section 7 of Republic Act 9184 and its Revised IRR, and in accordance with Administrative Order No. 46 series of 2015 and GPPB Resolution No. 20-2015, we are pleased to submit the **Procurement Monitoring Report** for the period **January to June 2019** of the **Parole and Probation Administration-Central Office**.

Thank you.

Very truly yours,

DR. MANUEL G. CO, *CESO I*
Administrator

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Department of Justice
Parole and Probation Administration
Central Office

PROCUREMENT MONITORING REPORT

January to June 2019

ANNEX B

Code (UACS / PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	ABC (PhP)			Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation						Remarks (Explaining changes from the APP)
				Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/ Completion/	
COMPLETED PROCUREMENT ACTIVITIES																	
PO-001	Assorted Electrical Supplies	GSS	Other Shopping	5,250.00	5,250.00	-	5,250.00	5,250.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-002	2 units PC Monitor	AD	Other Shopping	7,718.00	7,718.00	-	7,718.00	7,718.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-003	8 pcs. Circuit Breaker	GSS	Other Shopping	3,758.00	3,758.00	-	3,758.00	3,758.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-004	1 unit Fax Machine	AD	Other Shopping	6,435.00	6,435.00	-	6,435.00	6,435.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-005	Assorted Office Supplies	TD	Other Shopping	6,111.40	6,111.40	-	6,111.40	6,111.40	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-006	24 set Sports Uniform	CO	Other Shopping	47,600.00	47,600.00	-	47,600.00	47,600.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-007	1 pc. Exhaust Fan	TD	Other Shopping	1,610.00	1,610.00	-	1,610.00	1,610.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-008	Assorted Office Supplies	CO	Other Shopping	5,872.00	5,872.00	-	5,872.00	5,872.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-009	Assorted Office Supplies	CO	Other Shopping	25,294.30	25,294.30	-	25,294.30	25,294.30	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-010	Assorted Office Supplies	CO	Other Shopping	3,494.50	3,494.50	-	3,494.50	3,494.50	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-011	Assorted Office Supplies	CO	Other Shopping	43,286.65	43,286.65	-	43,286.65	43,286.65	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-012	Catering, March 5-6, 2019	TD	Other Shopping	31,960.00	31,960.00	-	31,960.00	31,960.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-013	Ink Riso KS 800	FMD	Other Shopping	6,888.00	6,888.00	-	6,888.00	6,888.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-014	1 booklet Blank Check	AD	Other Shopping	800.00	800.00	-	800.00	800.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-015	10 booklet Official Receipt	AD	Other Shopping	1,000.00	1,000.00	-	1,000.00	1,000.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-016	8 units Locker Cabinet	TD	Sec. 52.1b-Shopping	74,360.00	74,360.00	-	74,360.00	74,360.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-017	Assorted Inks & Consummables	CO	Other Shopping	8,400.00	8,400.00	-	8,400.00	8,400.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-018	Assorted Inks & Consummables	CO	Other Shopping	31,300.00	31,300.00	-	31,300.00	31,300.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-019	1 cart Drum DR 3455	FMD	Other Shopping	5,600.00	5,600.00	-	5,600.00	5,600.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-020	Assorted Inks & Consummables	CO	Sec. 52.1b-Shopping	72,865.00	72,865.00	-	72,865.00	72,865.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-021	1 booklet Blank Check	AD	Other Shopping	600.00	600.00	-	600.00	600.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-022	2 pcs. External Hard Drive	AD	Other Shopping	7,000.00	7,000.00	-	7,000.00	7,000.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-023	Supplies for PPOBC No. 45	TD	Other Shopping	7,344.00	7,344.00	-	7,344.00	7,344.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-024	Cancelled																
PO-025	Assorted Office Supplies	TD	Other Shopping	10,806.00	10,806.00	-	10,806.00	10,806.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-026	Assorted Office Supplies	TD	Other Shopping	8,168.50	8,168.50	-	8,168.50	8,168.50	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-027	Catering for EXECON	AD	Other Shopping	11,000.00	11,000.00	-	11,000.00	11,000.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-028	2nd Quarter Office Supplies	CO	Other Shopping	20,507.80	20,507.80	-	20,507.80	20,507.80	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	

PO-029	2nd Quarter Office Supplies	CO	Other Shopping	886.50	886.50	-	886.50	886.50	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-030	2nd Quarter Office Supplies	CO	Other Shopping	16,334.00	16,334.00	-	16,334.00	16,334.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-031	2nd Quarter Office Supplies	CO	Other Shopping	35,101.50	35,101.50	-	35,101.50	35,101.50	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-032	9 units Emergency Lights	GSS	Other Shopping	17,997.75	17,997.75	-	17,997.75	17,997.75	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-033	1 unit UPS	TSD	Other Shopping	3,125.00	3,125.00	-	3,125.00	3,125.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-034	2 cart Toner HP 56X	FMD	Other Shopping	12,950.00	12,950.00	-	12,950.00	12,950.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-035	Assorted Inks & Consummables	CO	Other Shopping	9,815.00	9,815.00	-	9,815.00	9,815.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-036	Assorted Hardware Supplies	GSS	Other Shopping	3,945.00	3,945.00	-	3,945.00	3,945.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-037	104 vials Vaccine	CO	Sec. 52.1b-Shopping	65,332.80	65,332.80	-	65,332.80	65,332.80	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-038	Assorted Inks & Consummables	CO	Sec. 52.1b-Shopping	102,865.00	102,865.00	-	102,865.00	102,865.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-039	2 pcs. Modular Partition	CSD	Other Shopping	12,000.00	12,000.00	-	12,000.00	12,000.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
PO-040	Hardware&Software Req for CMIS	CMRD	Sec. 10-Public Bidding	25,124,000.00	-	25,124,000.00	25,070,160.00	-	25,070,160.00	3	11/8/18	11/26/18	11/26/18	11/27/18	12/4/18	7/8/19	
APR-001	1st Quarter Assorted Office Supplies	CO	PS-DBM	17,883.48	17,883.48	-	17,883.48	17,883.48	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
APR-002	1st Quarter Assorted Ink Supplies	CO	PS-DBM	41,449.20	41,449.20	-	41,449.20	41,449.20	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
APR-003	2nd Quarter Assorted Office Supplies	CO	PS-DBM	51,006.50	51,006.50	-	51,006.50	51,006.50	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
SVP-01	Venue & Accommo for 39 pax	CO	Sec. 53.9-SVP	390,000.00	390,000.00	-	389,990.08	389,990.08	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
SVP-02	Catering Service for Training on PIS	CO	Sec. 53.9-SVP	179,550.00	-	179,550.00	164,000.00	-	164,000.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
SVP-03	Computer & Printer Rental for PIS Training	CO	Sec. 53.9-SVP	147,750.00	-	147,750.00	147,750.00	-	147,750.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
SVP-04	Catering Service for PPOBC Class 45	CO	Sec. 53.9-SVP	106,675.00	106,675.00	-	106,675.00	106,675.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
SVP-05	Postage Services-PIS,HRMDS,LAN & SCS	CO	Sec. 53.9-SVP	565,000.00	-	565,000.00	510,000.00	-	510,000.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
SVP-06	Catering Service for S/W on RA9184	CO	Sec. 53.9-SVP	64,000.00	64,000.00	-	57,600.00	57,600.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
SVP-07	Catering Service for SDC Class No. 14	CO	Sec. 53.9-SVP	75,000.00	75,000.00	-	71,250.00	71,250.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
DC-01	End-User Training on PIS	CO	Sec. 50-Direct Contracting	1,450,000.00	-	1,450,000.00	1,450,000.00	-	1,450,000.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
			Total	27,497,695.88	1,481,395.88	26,016,300.00	27,363,145.96	1,471,235.96	25,891,910.00								
	Total Alloted Budget of Procurement Activities								27,497,695.88								
	Total Contract Price of Procurement Actitvites Conducted								27,363,145.96								
	Total Savings (Total Alloted Budget - Total Contract Price)								134,549.92								

ON-GOING PROCUREMENT ACTIVITIES

	*** None ***																
	Total Alloted Budget of On-going Procurement Activities																

Prepared by:	Certified Correct:	Recommended for Approval:	Approved:
7.8.19			7/8/19
RICARDO S. ARELLANO JR.	**MARIBEL Z. JIMENEZ** 7/8/19	**RD ALLAN B. ALCALA**	**DR. MANUEL G. CO**, *CESO I*
Administrative Officer IV	Chief, Property Section	Chair, Bids and Awards Committee	Administrator

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Department of Justice
Parole and Probation Administration
Central Office

PROCUREMENT MONITORING REPORT

January to June 2019

ANNEX B

Code (UACS / PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	ABC (PhP) Total	ABC (PhP) MOOE	ABC (PhP) CO	Contract Cost (PhP) Total	Contract Cost (PhP) MOOE	Contract Cost (PhP) CO	List of Invited Observers	Date of Receipt of Invitation: Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Delivery/ Completion/	Remarks (Explaining changes from the APP)
COMPLETED PROCUREMENT ACTIVITIES																	
CONTRACTS																	
	Janitorial Services CY 2019	CO	Public Bidding	1,412,712.00	1,412,712.00	-	1,412,712.00	1,412,712.00	-	3	11/8/2018	11/26/2018	11/26/2018	12/6/2018	12/6/2018	12/31/2019	
	Security Services CY 2019	CO	Public Bidding	941,208.00	941,208.00	-	926,249.16	926,249.16	-	3	11/8/2018	11/26/2018	11/26/2018	12/6/2018	12/6/2018	12/31/2019	
	Rental Photocopying Machine CY 2019	CO	Shopping (Sec. 52.1b)	48,000.00	48,000.00		48,000.00	48,000.00									
	Internet Service Provider (WifiCity)	CO	Direct Contracting (Sec. 50)	360,000.00	360,000.00		360,000.00	360,000.00									
JOB ORDERS																	
JO#001	Preventive Maintenance - Ford Ecosport	AO	Direct Contracting	16,679.30	16,679.30	-	16,679.30	16,679.30	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#002	Replacement of Spare Parts - Toyota Altis	COA	Shopping (Sec. 52.1b)	22,120.00	22,120.00	-	22,120.00	22,120.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#003	Preventive Maintenance - Aircon Units 1st qrtr.	GSS	Shopping (Sec. 52.1b)	19,050.00	19,050.00	-	19,050.00	19,050.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#004	Pest Control Services - 1st qrtr.	GSS	Shopping (Sec. 52.1b)	8,925.00	8,925.00	-	8,925.00	8,925.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#005	Photocopying of PPOBC Batch XLV Materials	TU	Shopping (Sec. 52.1b)	2,284.80	2,284.80	-	2,284.80	2,284.80	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#006	Bus Rental PPOBC Batch XLV	TU	Shopping (Sec. 52.1b)	14,000.00	14,000.00	-	14,000.00	14,000.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#007	Installation of Aircon Holder	TU	Shopping (Sec. 52.1b)	4,500.00	4,500.00	-	4,500.00	4,500.00	-								
JO#008	Repair of Glass Swing Door - MPH	TU	Shopping (Sec. 52.1b)	8,000.00	8,000.00	-	8,000.00	8,000.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#009	Photocopying of DOJ Agencies Bldg. Plan	GSS	Shopping (Sec. 52.1b)	9,504.00	9,504.00	-	9,504.00	9,504.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#010	Repair of Glass Swing Door - Dorm	TU	Shopping (Sec. 52.1b)	2,000.00	2,000.00	-	2,000.00	2,000.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#011	Preventive Maintenance -ZMR-512	GSS	Shopping (Sec. 52.1b)	2,160.00	2,160.00	-	2,160.00	2,160.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#012	Preventive Maintenance - Aircon Units 2nd qrtr.	GSS	Shopping (Sec. 52.1b)	18,650.00	18,650.00		18,650.00	18,650.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#013	Preventive Maintenance - Aircon Units (Dorm)	TU	charged to Trust Fund	-	-	-	-	-	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#014	Repair Aircon (ZMR-512)	GSS	Shopping (Sec. 52.1b)	9,500.00	9,500.00	-	9,500.00	9,500.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#015	Pest Control Services - 2nd qrtr.	GSS	Shopping (Sec. 52.1b)	8,925.00	8,925.00	-	8,925.00	8,925.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#016	Refill Freon Gas - ACU	ODA	Shopping (Sec. 52.1b)	3,000.00	3,000.00	-	3,000.00	3,000.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
JO#017	Refill Fire Extinguisher	GSS	Shopping (Sec. 52.1b)	18,900.00	18,900.00	-	18,900.00	18,900.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
			Total	2,930,118.10	2,930,118.10	-	2,915,159.26	2,915,159.26	-								

Total Alloted Budget of Procurement Activities	**2,930,118.10**
Total Contract Price of Procurement Actitvites Conducted	**2,915,159.26**
Total Savings (Total Alloted Budget - Total Contract Price)	**14,958.84**

ON-GOING PROCUREMENT ACTIVITIES																	
JO#018	Repair - Toyota Altis - PIV-916	COA	Shopping (Sec. 52.1b)	20,530.00	20,530.00	-	20,530.00	20,530.00	-	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Total Alloted Budget of On-going Procurement Activities				**20,530.00**	**20,530.00**	**-**	**20,530.00**	**20,530.00**	**-**								

Prepared by:

MILAGROS V. GALERA
Administrative Officer V

Certified Correct:

JOSE BONIFACIO A. ORENDAIN
Chief Administrative Officer

Recommended for Approval:

RD ALLAN B. ALCALA
Chair, Bids and Awards Committee

Approved:

DR. MANUEL G. CO, *CESO I*
Administrator