



Republic of the Philippines  
Department of Justice  
**PAROLE AND PROBATION ADMINISTRATION**  
DOJ Agencies Bldg., NIA Road, Diliman  
Quezon City  
☎(02-927-00-04) <https://probation.gov.ph>

## ***INVITATION TO BID FOR Supply, Delivery and Installation of Additional Hardware and Software Requirements for the Automation of Parole and Probation Case Management System***

The *Parole and Probation Administration-Central Office*, through the *authorized appropriations under the FY 2019 Continuing General Appropriations Act* intends to apply the sum of ***Fourteen Million Nine Hundred Forty-Nine Thousand Pesos Only (Php 14,949,000.00)*** being the Approved Budget for the Contract (ABC) to payments under the contract for the ***Supply, Delivery and Installation of Additional Hardware and Software Requirement for the Automation of Parole and Probation Case Management System*** Bids received in excess of the ABC shall be automatically rejected at bid opening.

The *Parole and Probation Administration-Central Office* now invites bids for the Supply, Delivery and Installation of Hardware and Software Requirements for the Automation of Performance Monitoring and Evaluation System. ***Delivery of the Goods is required within sixty (60) calendar days upon receipt of Notice to Proceed.*** Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

1. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
  - (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
2. Interested bidders may obtain further information from the address given below and inspect the Bidding Documents at the address given below during office hours.
3. A complete set of Bidding Documents may be acquired by interested March 03 to March 23, 2020 from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Twenty-Five Thousand Pesos (Php25,000.00) in cash, non-refundable.*

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the

Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

4. The *Parole and Probation Administration-Central Office* will hold a Pre-Bid Conference on **March 11, 2020, Wednesday, 10:00 AM** at the PPA Multi-Purpose Hall 3<sup>rd</sup> Floor, DOJ Agencies Bldg., NIA Road corner East Avenue, Diliman, Quezon City which shall be open to prospective bidders.
5. Bids must be duly received by the BAC Secretariat at the address below on or before **March 23, 2020, Monday, 9:30 AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on **March 23, 2020, Monday, 10:00 AM** at the PPA Multi-Purpose Hall 3<sup>rd</sup> Floor, DOJ Agencies Bldg., NIA Road corner East Avenue, Diliman, Quezon City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

Activities	Schedule/Date
Advertisement /Posting of Invitation to Bid	March 03 to 23, 2020
Issuance and Availability of Bid Documents	March 03 to 23, 2020
Pre-Bid Conference	March 11, 2020, Wednesday, 10:00 AM
Request for Clarification ten (10) calendar days before deadline of submission of bids	March 13, 2020, 05:00 PM (Filing of written clarification and send thru email)
Issuance of Supplemental Bid Bulletin - seven (7) calendar days before deadline of submission of bids	March 17, 2020, Tuesday
Deadline of Submission of Bids	March 23, 2020, Monday, 9:30 AM
Opening of Bids	March 23, 2020 Tuesday, 10:00 AM

6. The *Parole and Probation Administration-Central Office* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

7. For further information, please refer to:

*Parole and Probation Administration-Central Office BAC Secretariat  
2<sup>nd</sup> Floor Administrative Division  
DOJ Agencies Bldg., NIA Road corner East Avenue, Diliman, Quezon City  
(02)927-00-04 /Telefax (02) 927-68-21  
probation.genservices@gmail.com/ppaproperty2016@gmail.com  
magnavolta@yahoo.com  
<https://probation.gov.ph>*

  
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ATTY. REY DANIEL N. GONZAGA  
PPA-CO BAC Chairperson