

Republic of the Philippines  
Department of Justice  
PAROLE AND PROBATION ADMINISTRATION - REGION X  
INDICATIVE ANNUAL PROCUREMENT PLAN FY 2024

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203010 00	Office Supplies and Materials	RO/FOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	depends on every PO	depends on every PO	GoP	790,000.00	790,000.00		CSE 2024
50203010 00	Office Supplies and Materials	RO/FOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	depends on every PO	depends on every PO	GoP	320,000.00	320,000.00		CSE 2024 semi-expendables
50203090 00	Gasoline, Oil and Lubricants	RO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	depends on every PO	depends on every PO	GoP	124,000.00	124,000.00		Gasoline consumption
50204010 00	Water Services	RO/FOs	Direct Contracting	N/A	N/A	n/a	n/a	GoP	36,000.00	36,000.00		Provided by Cagayan de Oro Water District
50204020 00	Electricity Services	RO/FOs	Direct Contracting	N/A	N/A	n/a	n/a	GoP	600,000.00	600,000.00		Provided by CEPALCO
50205010 00	Postage and Couriers	RO/FOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	n/a	n/a	GoP	240,000.00	240,000.00		Mailing of official documents
50205020 01	Telephone-Mobile	RD/FOs	Direct Contracting	N/A	N/A	n/a	n/a	GoP	60,000.00	60,000.00		Mobile Expenses
50205020 02	Telephone-Landline	RO/FOs	Direct Contracting	N/A	N/A	n/a	n/a	GoP	290,400.00	290,400.00		Provided by PLDT
50205030 00	Internet Subscription	FO	Direct Contracting	N/A	N/A	n/a	n/a	GoP	54,000.00	54,000.00		20Mbps connection-Fiber Optic
50212020 00	Janitorial Services	RO/FOs	Direct Contracting	N/A	N/A	Semi-Annually	Semi-Annually	GoP	454,800.00	454,800.00		Fifteen (15) Janitors
50299050 01	Rents Building	RO/FOs	Direct Contracting	N/A	N/A	n/a	Annually	GoP	1,016,160.00	1,016,160.00		Rental for Five Offices
50213060 01	Repair & Maint.- Motor Vehicle	RO	Direct Contracting	N/A	N/A	depends on every JO	n/a	GoP	34,000.00	34,000.00		One (1) vehicle
50299020 00	Printing and Binding	RO/FOs	NP-53.9 - Small Value Procurement	March & July	N/A	depends on every JO	n/a	GoP	60,000.00	60,000.00		Annual Reports and Tarpaulin
50213050 02	Repair & Maint.- Office Eqpmt	RO/FOs	Direct Contracting	N/A	N/A	depends on every JO	n/a	GoP	40,000.00	40,000.00		Repair & Maintenance of Office Equipment
50211990 00	Other Professional Services	RO/FOs	Direct Contracting	N/A	N/A	n/a	Semi-Annually	GoP	971,600.00	971,600.00		Clerical for RO and 14 FO's
50299070 00	Subscription Expenses	RO	Direct Contracting	N/A	N/A	n/a	Semi-Annually	GoP	5,000.00	5,000.00		Newspaper Subscription of RO
50299050 05	Rents Living Quarters	RO	Direct Contracting	N/A	N/A	n/a	Annually	GoP	48,000.00	48,000.00		Living Quarter for the ARD-OIC
50604050 02	Office Equipment	RO/FOs	Direct Contracting	N/A	N/A	depends on every JO	n/a	GoP				7 Aircon Inverter for FO's
50604050 03	ICT Equipment	RO/FOs	Direct Contracting			depends on every JO	n/a	GoP				10 units licensed computer sets

Recommending Approval: **BIDS AND AWARDS COMMITTEE**

Prepared by:

  
**RUBYLEN L. ABANG**  
Administrative Assistant II

  
**AOII DIVINE GRACIEL GUERZON**  
Member

  
**CPPO EVELYN A. GILLE**  
Member / PPOLPI Representative

  
**AO IV JUDITH B. RAMOS**  
Vice-Chairperson

  
**ARD MRE DOLORITA K. MONICIT**  
Chairperson

Approved by:

  
**MA CHONA M. CAMACHO**  
Regional Director