

Department of Justice
PAROLE AND PROBATION ADMINISTRATION - RO V
INDICATIVE ANNUAL PROCUREMENT PLAN CY 2024

UACS	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Awards	Contract Signing		Total	MOOE	CO	
50203010-00	Common-Use Office Supplies and Equipment	RO and FOs	Negotiated					GoP	1,305,000.00	1,305,000.00		Supply and Delivery of Common-Use Office Supplies and Equipment
50202010-00	Trainings/Seminars/Meetings	RO and FOs	Direct Contracting					GoP	580,000.00	580,000.00		Venue/Accommodations, Meals, Photocopied Handouts/Materials and other supplies/services used during trainings
50203090-00	Fuel, Oil and Lubricants	RO	Shopping					GoP	44,000.00	44,000.00		Gasoline/Oil Expenses used for the Office Service Vehicle
50204010-00	Water Expenses	RO and FOs	Shopping					GoP	21,000.00	21,000.00		Drinking Water for employees
50204020-00	Electricity Expenses	RO and FOs	Direct Contracting					GoP	74,000.00	74,000.00		
50205010-00	Postage and Courier Services	RO and FOs	Negotiated					GoP	103,000.00	103,000.00		Mailing of Reports/Letters to various offices/Bank Charges for Deposits
	Communication Services											
50205020-01	Telephone Expense - Mobile	RO and FOs	Direct Contracting					GoP	20,000.00	20,000.00		Official Communication and In-line with the Single Carpeta System
50205020-02	Telephone Expense - Landline	RO and FOs	Direct Contracting					GoP	143,000.00	143,000.00		
50205030-00	Internet Subscription	RO and FOs	Direct Contracting					GoP	143,000.00	143,000.00		
50211020-00	Auditing Services	RO	Negotiated					GoP	2,000.00	2,000.00		State Auditor's Travelling, Office Supplies and other expenses charged to PPA-RO 5
50211990-00	Other Professional Services	RO and FOs	Direct Contracting					GoP	468,000.00	468,000.00		Job Orders Salary
50212020-00	Janitorial Services	RO and FOs	Direct Contracting					GoP	131,000.00	131,000.00		Janitorial Wages
50212990-00	Other General Services	RO and FOs	Direct Contracting					GoP	130,000.00	130,000.00		Driver's Services, Transportation Allowance and Training Expenses of Volunteer Probation Assistants (VPAs)
50213040-00	Repairs & Maintenance - Office Building	RO and FOs	Shopping					GoP	37,000.00	37,000.00		Repair of Various Building (as needed)
50213050-02	Repairs & Maintenance - Office Equipment	RO and FOs	Shopping					GoP	10,000.00	10,000.00		Repair of Various Equipment (as needed)
50213050-03	Repairs & Maintenance - ICT Equipment	RO and FOs	Shopping					GoP	-	-		Repair of Various Equipment (as needed)
50213060-01	Repairs & Maintenance - Motor Vehicles	RO and FOs	Shopping					GoP	83,000.00	83,000.00		Repair of Service Vehicle (as needed)
50213070-01	Repairs & Maintenance - Furniture & Fixtures	RO and FOs	Shopping					GoP	-	-		Repair of Various Equipment (as needed)
50299050-00	Printing & Publication Expenses	RO and FOs						GoP	40,000.00	40,000.00		Printing of Annual Reports, Newsletter, TC Manuals, Issuances, Tarpaulins and Streamers and Accounting/Office Forms
50299050-01	Rents - Buildings and Structures	RO and FOs	Direct Contracting					GoP	100,000.00	100,000.00		
50299050-04	Rents - Equipment	RO and FOs	Direct Contracting					GoP	11,000.00	11,000.00		
	Office Equipment	RO and FOs	Direct Contracting					GoP	-	-		
	Furnitures and Fixtures	RO and FOs	Direct Contracting					GoP	-	-		
	IT Equipment & Software	RO and FOs	Direct Contracting					GoP	-	-		
TOTAL:									3,445,000.00	3,445,000.00	-	

Prepared by:

ISRAEL ANTHONY S. ALMASCO
Admin. Asst. II/Property Officer

Recommending Approval:

NENITA C. MENDOZA
BAC Chairperson

Approved by:

AMY HELCONIA H. SARMIENTO
Head of Procuring Entity