



Republic of the Philippines
Department of Justice
PAROLE AND PROBATION ADMINISTRATION
REGIONAL OFFICE NO. XI
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PAROLE AND PROBATION ADMINISTRATION REGION XI Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203010-00	Common Use Supplies available at PS-DBM	Regional Office (RO) & 12 Field Offices (FO)	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	611,394.62	611,394.62	-	Procurement of office supplies and semi-expendable expenses at PS-DBM
50203010-00	Other Supplies and Materials not available at PS-DBM	Regional Office (RO) & 12 Field Offices (FO)	Shopping	N/A	N/A	N/A	N/A	GoP	529,569.59	529,569.59	-	Procurement of other office supplies and semi-expendable expenses not available at PS-DBM
50203090-00	Fuel, Oil and Lubricants	Regional Office	Direct Contracting	N/A	N/A	N/A	N/A	GoP	180,000.00	180,000.00	-	Fuel consumption of the agency vehicles: one (1) Toyota Innova, one (1) Mitsubishi Expander and one (1) Suzuki Alto
UTILITIES												
50204010-00	Water Services	Regional Office (RO) & 12 Field Offices (FO)	Direct Contracting	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00	-	Cost for the supply and delivery of drinking water for the Region and Field Offices
50204020-00	Electricity Services	DCPPO No. 3 and Digos PPO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00	-	Cost for the electric consumption of the DCPPO No. 3 and Digos City PPO
COMMUNICATION												
50205010-00	Postage and Courier Services	Regional Office (RO) & 12 Field Offices (FO)	Direct Contracting	N/A	N/A	N/A	N/A	GoP	85,000.00	85,000.00	-	Cost for mailing of official documents by the Region and Field Offices
50205020-01	Telephone-Mobile	Regional Office (RO)	Shopping	N/A	N/A	N/A	N/A	GoP	248,000.00	248,000.00	-	Load allowance of the Regional Director and the Special Assistant to the Office of the Regional Director
50205020-02	Telephone-Landline	Davao Oriental PPO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	7,200.00	7,200.00	-	Charge of telephone-landline of Davao Oriental PPO
50205030-00	Internet Subscription	Regional Office (RO) & 12 Field Offices (FO)	Direct Contracting	N/A	N/A	N/A	N/A	GoP	309,500.00	309,500.00	-	Internet subscription of the Regional Office and Field Offices
JANITORIAL SERVICES												
50212020-00	Janitorial Services	Regional Office (RO) & 10 Field Offices (FO)	Direct Contracting	N/A	N/A	N/A	N/A	GoP	266,000.00	266,000.00	-	Cost of hiring ten (10) janitorial personnel for the ten (10) field offices
OTHER GENERAL SERVICES												
50212990-00	Reimbursement of Travelling expense of VPAs	Field Offices	Direct Contracting	N/A	N/A	N/A	N/A	GoP	140,000.00	140,000.00	-	Reimbursement of VPA travel expenses
50212990-00	Job Order Personnels	Regional Office (RO) & Field Offices (FO)	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,175,500.00	1,175,500.00	-	Cost of hiring job order personnel for the regional and field offices
REPAIRS AND MAINTENANCE												
50213040-01	Repairs and Maintenance - Building and Structures	Regional Office & Field Offices	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00	-	Cost of repair of the common areas of the Region and Field offices building
50213050-02	Repairs and Maintenance - Office Equipment	Regional Office & Field Offices	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	35,000.00	35,000.00	-	Cost of repair of airconditioning unit and other office equipment of the Region and Field Offices
50213060-01	Repairs and Maintenance - Motor Vehicle	Regional Office	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00	-	Cost of preventive maintenance and other repairs of the agency vehicles: one (1) Innova, one (1) Expander and one (1) Alto
RENTS - BUILDING AND STRUCTURES												
50299050-05	Quarter for the Regional Director	Regional Office	Direct Contracting	N/A	N/A	N/A	N/A	GoP	48,000.00	48,000.00	-	Not subject to Public Bidding/Early Procurement Activity
TRAININGS AND SEMINARS												
50202010-00	GAD Seminar in Relation Women's Month and Seminar-Related on 18-Week Campaign Against Violence Against Women	Regional Office (RO) & Field Offices (FO)	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	7,650.00	7,650.00	-	Payment for the Food and Venue Accommodation for GAD Seminar in Relation Women's Month and Seminar-Related on 18-Week Campaign Against Violence Against Women
50202010-00	Orientation Seminar on Procedures and Work Instructions Manual, Basic VPA, TC, RJ Training and Gender and Development Sensitivity Training for New Employees	DOJ-PPA XI New Employees	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	7,650.00	7,650.00	-	Payment for the Food and Venue Accommodation for the Orientation Seminar on Procedures and Work Instructions Manual, Basic VPA, TC, RJ Training and Gender and Development Sensitivity Training for New Employees

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50202010-00	Occupational Safety Training and Disaster Preparedness Seminar	Regional Office (RO) & Field Offices (FO)	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	7,650.00	7,650.00	-	Payment for the Food and Venue Accommodation for Occupational Safety Training and Disaster Preparedness Seminar
50202010-00	Seminar on IRR OF RA 10754 - An Act Expanding the Benefits and Privileges of PWDs, RA 9994 - "Expanded Senior Citizens Act of 2010." Topic: Additional Benefits and Privileges of Senior Citizens, RA 8044 - National Youth Commission Programs and PRAISE Awarding Ceremony	Regional Office (RO) & Field Offices (FO)	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	62,400.00	62,400.00	-	Payment for the Food and Venue Accommodation for Seminar on IRR OF RA 10754 - An Act Expanding the Benefits and Privileges of PWDs, RA 9994 - "Expanded Senior Citizens Act of 2010." Topic: Additional Benefits and Privileges of Senior Citizens, RA 8044 - National Youth Commission Programs and PRAISE Awarding Ceremony
50202010-01	General Assembly and Year-End Activity	Regional Office (RO) & Field Offices (FO)	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	62,400.00	62,400.00	-	Payment for the Food and Venue Accommodation for General Assembly and Year-End Activity
50202010-02	VPA Training for Field Coordinators	Regional Office (RO) & Field Offices (FO)	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00	-	Payment for the Food and Venue Accommodation for VPA Training for Field Coordinators
50299020-00	PRINTING AND PUBLICATION EXPENSE	Regional Office (RO) & Field Offices (FO)	Shopping	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00	-	Payment for the printing of plaques, tarpaulins and publication of BAGVNS Newsletter
	REPRESENTATION EXPENSE											
50299030-00	Registration to Executive Conference (4 Quarters)	Regional Office	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	48,000.00	48,000.00	-	RD's registration fee for the Executive Conference for 4 Quarters
50299030-00	National Committee Meetings	Regional Office	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00	-	Registration Fee during National Committee Meetings
	CAPITAL OUTLAY											
10604010-00	DOJ-PPA SI Regional Office and Training Center	Regional Office	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	50,000,000.00	-	50,000,000.00	Construction of the DOJ-PPA XI Regional Office and Training Center
50215030-00	INSURANCE AND OTHER FEES	Regional Office	Direct Contracting	N/A	N/A	N/A	N/A	GoP	113,000.00	113,000.00	-	Cost of the registration and insurance of motor vehicles, fidelity Bond Premium and Insurance of DOJ-PPA Properties.

Prepared by:

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Date: September 02, 2023

Noted by:

ALMA BELLA I. CADA
Acting Accountant

Approved by:

BENJAMIN C. CUTAY, JR.
Regional Director