



Republic of the Philippines
Department of Justice
PAROLE AND PROBATION ADMINISTRATION
REGIONAL OFFICE
Cordillera Administrative Region
Room 111 Hall of Justice, Baguio City
(074-246-7547) paroleandprobationcar@gmail.com



Annual Procurement Plan Non-CSE for CY 2023

Department: Parole and Probation Administration
Region: Cordillera Administrative Region
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Agency Account Code

UACS	PROCUREMENT PROGRAM/PROJECT	PMO/End User	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUNDS	ESTIMATED BUDGET (Php)			REMARKS (Brief Description of Program/Project)
				ADS/POST OF IB/REI	SUB/OPEN OF BIDS	NOTICE OF AWARDS	CONTRACT SIGNING		TOTAL	MOOE	CO	
TRAININGS/SEMINARS												
	Personnel Development Committee Training	RO/FOs/ Clients	Small Value Procurement	January-December 2023				GoP	150,000.00	150,000.00		
	PPA Mid-Year Activities (Anniversary Activities, Trainings and Seminars)	RO/FOs	Small Value Procurement	January-December 2023				GoP	150,000.00	150,000.00		
	General Assembly, Year-End Activities, Seminars	RO/FOs	Small Value Procurement	January-December 2023				GoP	150,000.00	150,000.00		
	ISO Certification Seminar-Workshops	RO/FOs	Small Value Procurement	January-December 2023				GoP	150,000.00	150,000.00		
	Gender and Development Activities/Seminars	RO/FOs	Small Value Procurement	January-December 2023				GoP	150,000.00	150,000.00		
	Regional VPA Trainings	RO/FOs/ VPAs	Small Value Procurement	January-December 2023				GoP	50,000.00	50,000.00		
OPERATIONAL EXPENSES												
	COMMUNICATION EXPENSES											
	Postage and Courier Expenses	RO/FOs	Direct Contracting	January-December 2023				GoP	62,000.00	62,000.00		
	Telephone Expenses (Landline/Mobile/internet Services)	RO/FOs	Direct Contracting	January-December 2023				GoP	141,000.00	141,000.00		
	UTILITIES EXPENSES											
	Water Expenses	RO/FOs	Direct Contracting	January-December 2023				GoP	15,000.00	15,000.00		
	Electricity Expenses	RO/FOs	Direct Contracting	January-December 2023				GoP	20,000.00	20,000.00	Electricity Expenses for Ifugao PPO	


	RENTAL								
	Rents-Buildings and Structures	RO/FOs	Direct Contracting	January-December 2023	GoP	154,000.00	154,000.00		Office Rental of Ifugao PPO
	Rent Equipment	RO/FOs	Direct Contracting	January-December 2023	GoP	10,000.00	10,000.00		
	Rents-Living Quarters	RO/FOs	Direct Contracting	January-December 2023	GoP	96,000.00	96,000.00		RD/ARD
	REPAIRS AND MAINTENANCE								
	Building Maintenance	RO/FOs	Direct Contracting	January-December 2023	GoP	66,000.00	66,000.00		Building
	Office Equipment Maintenance	RO/FOs	Direct Contracting	January-December 2023	GoP	19,000.00	19,000.00		Office Equipment
	Motor Vehicle Repairs and Maintenance	RO/FOs	Direct Contracting	January-December 2023	GoP	50,000.00	50,000.00		Office Motor Vehicle
	OTHER EXPENSES								
	Gasoline, Oil and Lubricants Expenses	RO/FOs	Direct Contracting	January-December 2023	GoP	100,000.00	100,000.00		
	TOTAL					1,533,000.00	1,533,000.00		

Prepared by:


KIMBERLY D. LOPEZ
Acting Property and Supply Officer


MUR LEE C. QUEZON
Administrative Officer II

Recommended by:


DAISY MARIE S. VILLANUEVA
BAC Chairperson

Approved by:


BELINDA C. ZAFRA
Regional Director