

PAROLE AND PROBATION ADMINISTRATION - CENTRAL OFFICE
ANNUAL PROCUREMENT PLAN (Non-CSE) FOR CY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MODE	CO	
A.	COMMON-USE SUPPLIES & MATERIALS												
PAP01	Assorted Office Supplies	CO	NO	Shopping	n/a	n/a	n/a	n/a	GoP	509,620.67	509,620.67	-	See APP-CSE 2023
PAP02	Assorted Plumbing, Carpentry, Electrical Supplies	CO	NO	Shopping	n/a	n/a	n/a	n/a	GoP	120,635.50	120,635.50	-	See attached annex "A"
										630,256.17	630,256.17	-	
B.	MAINTENANCE & OTHER OPERATING EXPENSES												
PAP03	Audit Services of 3rd Party Certifying Body	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	372,400.00	372,400.00	-	QMS Certification - ISO 9001:2015
PAP04	Electricity Expenses	CO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	3,595,000.00	3,595,000.00	-	For 12 months
PAP05	Gasoline, Oil and Lubricants Expenses	CO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	376,000.00	376,000.00	-	For 12 months
PAP06	Internet Service	CO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	353,000.00	353,000.00	-	Leased Line Subscription
PAP07	Janitorial Services for CY 2023	CO	YES	Competitive Bidding	Nov-20	Dec-20	Jan-21	Jan-21	GoP	1,726,000.00	1,726,000.00	-	6 Janitors
PAP08	Lease of Venue with meals and supplies & materials	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	1,635,270.00	1,635,270.00	-	* Assorted Training Expenses *July 2022 Anniversary (Tree Planting, Sports and Cultural Activities, PRAISE Award-Wall Clocks, Wrist Watches & Plaques) *Year-End Assembly CY 2022 *GAD Related Activities (Women's Month & VAW Activities) *Senior Citizen's & PWD Related Activities
PAP09	Office Disinfection	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	32,000.00	32,000.00	-	Quarterly office disinfection
PAP10	Pest Control Services for CY 2023	AD-GSS	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	36,000.00	36,000.00	-	Quarterly pest treatment
PAP11	Postage and Deliveries	CO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	468,000.00	468,000.00	-	For 12 months
PAP12	Purified Drinking Water CY 2023	AD-PROP	NO	Shopping	n/a	n/a	n/a	n/a	GoP	108,000.00	108,000.00	-	12 months supply
PAP13	R & M - Motor Vehicle	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	95,000.00	95,000.00	-	4 motor vehicles
PAP14	R & M - Aircon and Office Equipment	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	42,000.00	42,000.00	-	Aircon and Office Equipments
PAP15	R & M - Building & Structures	CO	NO	Competitive Bidding	n/a	n/a	n/a	n/a	GoP	1,796,000.00	1,796,000.00	-	Electrical, plumbing & carpentry
PAP16	R & M - Office Equipment	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	42,000.00	42,000.00	-	Printer, laptop, other equipment
PAP17	Rents - Equipment	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	70,000.00	70,000.00	-	Photocopying machine
PAP18	Security Services for CY 2023	CO	YES	Competitive Bidding	Nov-20	Dec-20	Jan-21	Jan-21	GoP	3,000,000.00	3,000,000.00	-	3 Security Guards
PAP19	Telephone-Landline	CO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	573,000.00	573,000.00	-	21 PLDT lines
PAP20	Telephone-Mobile	CO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	94,000.00	94,000.00	-	9 mobile lines
PAP21	Water Expenses	CO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	1,476,000.00	1,476,000.00	-	For 12 months

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
										13,889,670.00	13,889,670.00	-	
C.	COVID-19 RESPONSE ITEMS												
PAP22	Alcohol, 70% ethyl, in gallon	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	100,000.00	100,000.00	-	200 gallons
PAP23	Multi-Vitamins w/ zinc	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	489,600.00	489,600.00	-	408 boxes
PAP24	Flu Vaccine, WHO 2023 recommended	CO	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	151,200.00	151,200.00	-	126 vials
										740,800.00	740,800.00	-	
	PROJECT - Automation of PPMIS												
PAP25	Training Expenses - ICT Training	CMRD	NO	Direct Contracting	tba	tba	tba	tba	GoP	1,177,000.00	1,177,000.00	-	ICT Training
PAP26	Postage and Deliveries	CMRD	NO	NP-53.9 - Small Value Procurement	tba	tba	tba	tba	GoP	390,000.00	390,000.00	-	Courier Service
PAP27	Internet	CMRD	NO	Direct Contracting	tba	tba	tba	tba	GoP	6,275,000.00	6,275,000.00	-	Internet Subscription
PAP28	ICT Software Subscription	CMRD	NO	NP-53.9 - Small Value Procurement	tba	tba	tba	tba	GoP	387,000.00	387,000.00	-	ICT Software
										8,229,000.00	8,229,000.00	-	
										23,489,726.17	23,489,726.17	-	

Prepared by:

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AO IV / BAC Secretariat

Certified Correct:

MARIBEL Z. JIMENEZ
Chief, Property Section

Recommended for Approval by: BIDS AND AWARDS COMMITTEE

KEY DANIEL N. GONZAGA
Chairperson:

JOSE BONIFACIO A. ORENDAIN
Vice-Chairperson

Approved by:

JULITO M. DIRAY
OIC-Administrator

Certified Funds Available:

TERESA G. VISTA
Chief, Budget Section

NANCY B. SEÑOREN
Member

NORHAYA C. GUILING
Member

CARLO M. LAPILI
Member