

**DEPARTMENT OF JUSTICE
PAROLE AND PROBATION ADMINISTRATION REGION XI
Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203010-00	Common Use Supplies available at PS-DBM	RO/FOs	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	655,559.61	655,559.61		Procurement of office supplies and semi-expendable expenses at PS-DBM.
50203010-00	Other Supplies and Materials not available at PS-DBM	RO/FOs	Shopping	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	438,351.55	438,351.55		Procurement of other office supplies and semi-expendable expenses not available at PS-DBM.
50203090-00	Fuel, Oil and Lubricants	RO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	46,000.00	46,000.00		Fuel consumption of the agency vehicles: (1) Alto and one (1) Expander.
50204010-00	Water Services	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	34,000.00	34,000.00		Cost for the supply and delivery of drinking water for the Region and Field Offices.
50204020-00	Electricity Services	FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	297,000.00	297,000.00		Cost for the electric consumption of the Region and Field Offices.
50205010-00	Postage and Courier Services	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	124,000.00	124,000.00		Cost for mailing of official documents by the Region and Field Offices.
50205020-01	Telephone-Mobile	RO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	39,000.00	39,000.00		Load allowance of the Regional Director and the Special Assistant to the Office of the Regional Director.
50205020-02	Telephone-Landline	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	150,000.00	150,000.00		Cost of Telephone - Landline expense of Regional and Field Offices.
50205030-00	Internet Subscription	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	113,000.00	113,000.00		Internet Subscription charges of the Regional and Field Offices.
50212020-00	Janitorial Services (1 year)	FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	211,000.00	211,000.00		Cost of hiring twelve (12) janitorial personnel for the twelve (12) field offices.
50212990-00	Other General Services - VPAs	FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	80,000.00	80,000.00		To Reimburse the travelling expenses of the VPAs per Field Offices.
50212990-00	Job Order Personnels (Quarterly)	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	748,000.00	748,000.00		Cost of hiring job order personnel for the regional and twelve (12) field offices.
50213040-01	Repairs and Maintenance - Building and Structures	RO/FOs	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	21,000.00	21,000.00		Cost of repair of the common areas of the Region and Field offices building.
50213050-02	Repairs and Maintenance - Office Equipment	RO/FOs	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	81,000.00	81,000.00		Cost of repair of airconditioning unit and other office equipment of the Region and Field Offices.
50213060-01	Repairs and Maintenance - Motor Vehicle	RO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	32,000.00	32,000.00		Cost of preventive maintenance and other repairs of the agency vehicles: one (1) unit Suzuki Alto and one (1) Expander.
50215030-00	Insurance and Other Fees	RO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	30,000.00	30,000.00		Cost of the registration and insurance of motor vehicles, fidelity Bond Premium and insurance of DOJ-PPA Properties.
50299030-00	Representation Expenses	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	164,000.00	164,000.00		To cover up all expenses incurred during official meetings, conferences and/or official functions.
50299050-05	Quarter for the Regional Director	RO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	25,000.00	25,000.00		Cost of rental for the quarter of the Regional Director.
50202010-00	Training on RA 9184	RO/FOs	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	35,000.00	35,000.00		Procurement training for the members of Bids and Awards Committee and BAC Secretariat.
50202010-00	PhilGEPS Training	RO/FOs	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	30,000.00	30,000.00		Procurement training for the members of Bids and Awards Committee and BAC Secretariat.
50202010-00	Orientation Seminar on Procedures and Work Instructions Manual	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	25,000.00	25,000.00		Food and Venue Accommodation
50202010-00	Orientation Training on HULAGPOS (Effective Parole and Probation Management System)	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	25,000.00	25,000.00		Food and Venue Accommodation
50202010-00	Gender and Development Sensitivity Training for New Employees	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	25,000.00	25,000.00		Food and Venue Accommodation
50202010-00	GAD Seminar in Relation Women's Month	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	15,000.00	15,000.00		Food and Venue Accommodation
50202010-00	VPA Training for Field Coordinators	FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	10,000.00	10,000.00		Food and Venue Accommodation
50202010-00	Disaster Preparedness Seminar	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	15,000.00	15,000.00		Food and Venue Accommodation
50202010-00	Seminar on Office Relationship and Team Development in the Workplace	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	35,000.00	35,000.00		Food and Venue Accommodation
50202010-00	Seminar-Related on 18-Week Campaign Against Violence Against Women	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	25,000.00	25,000.00		Food and Venue Accommodation
50202010-00	IRR OF RA 10754 - An Act Expanding the Benefits and Privileges of PWDs	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	25,000.00	25,000.00		Food and Venue Accommodation

50202010-00	RA 9994 - "Expanded Senior Citizens Act of 2010." Topic: Additional Benefits and Privileges of Senior Citizens	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	36,000.00	36,000.00	Food and Venue Accommodation
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Prepared by:


CAROLYN G. BALANZA
 Property & Supply Officer-Designate

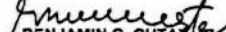
Noted by:


MIRIAM RUTH MARANGA
 BAC Secretary

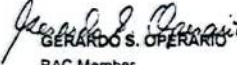
Endorsed by:


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 Regional Director

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