



Republic of the Philippines  
Department of Justice  
PAROLE AND PROBATION ADMINISTRATION  
Regional Office No. XIII (Caraga)

**Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010001	Travel-Local	50201010 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023				Regular Agency Fund (01000000)	1,000,000.00	1,000,000.00	0	-
100010001	Special Support Activities	50202010 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023				Regular Agency Fund (01000000)	850,000.00	850,000.00	0	EOC, VOW, Wellness/Sportsfest/Teambuilding/ TRICON, Mid-year Evaluation, Year-end Evaluation, PRAISE Awarding, PWDs/Senior Citizen, DRR/NGP, And other relevant trainings as may be called upon by Central Office
100010001	Common Use Supplies available at PS-DBM	50203010 00	RO/Field Offices	Negotiated Procurement - Agency to Agency (Sec. 53.5)	January to December 2023				Regular Agency Fund (01000000)	271,000.00	271,000.00	0	-
100010001	Gasoline, Oil and Lubricants for Regional Service Vehicle	50203090 00	Regional Office	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	January to December 2023				Regular Agency Fund (01000000)	87,000.00	87,000.00	0	For Toyota Innova
100010001	Accountable forms	50203020 00	Regional Office	Negotiated Procurement - Agency to Agency (Sec. 53.5)	January to December 2023				Regular Agency Fund (01000000)	1,000.00	1,000.00	0	Purchased from Landbank
100010001	Semi-Expendable Equipment - Office Equipment/ ICT / Furnitures & Fixtures	50203210 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023				Regular Agency Fund (01000000)	300,000.00	300,000.00	0	Steel filing cabinet, Airconditioning unit, Cork board w/ frame, Whiteboard w/ frame/stand, Biometric machine, External HDD 1TB, Computer desktop with complete set, LED monitor, UPS, USB hub, Printer 3in1, Computer table, Executive tables & swivel chairs, Paper cutter-heavy duty, Laminating machine, Kitchen cabinet/organizer, Water dispenser, Ring binding machine, for A4 & Long size, Flash drive (8gb/16gb), Computer keyboard, Computer mouse, Wifi adapter, Cellular phone, keypad, Digital multimeter tester, Numeric keypad, mouse pad, Extension wire, Internet cable/cords, USB extension cable, ethernet switch, LED tube/bulb
100010001	Various cleaning supplies and materials	50203990 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023				Regular Agency Fund (01000000)	28,000.00	28,000.00	0	Alcohol 70% solution, Anti-bacterial hand soap, Multi-purpose bleach, Disinfectant/ Insecticide spray, freshener, Paper towel/tissue, Broom, floor mop, floor mat, dust pan, hand towel, curtains, Dishwashing paste/liquid/sponge, Detergent soap, Fabric conditioner, Toilet bowl cleaner
100010001	Other Supplies not-available at PS-DBM	50203990 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023				Regular Agency Fund (01000000)	30,000.00	30,000.00	0	* T-shirts/Jackets for activities, anniversary celebration, sportsfest, * Candles, medals, * Multi-purpose cloth/fabric, * Certificate frames/holders, * Customized rubber stamps, * Spoon, fork, plates, glasses, cups, saucers, chopping board, dish bowl, kitchen knife, * Padlock/chain lock, door knobs, * Plaques, * Tokens (PRAISE Awards), wall clock, acrylic lei for Fun Run activity, First aid kits, Laminating film, PVC Cover and plastic ring binders
100010001	Mangrove propagules	5020201000	ADNPPO	Direct Contracting (Sec. 50)	January to December 2023				Regular Agency Fund (01000000)	2,000.00	2,000.00	0	For the Mangrove Tree Planting
100010001	Office Productivity Software	5020321000	Regional Office	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023				Regular Agency Fund (01000000)	6,500.00	6,500.00	0	-
100010001	Various construction and painting materials	50203990 00	Surigao del Norte PPO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023				Regular Agency Fund (01000000)	20,000.00	20,000.00	0	-

100010001	Vinyl tiles for office's major repair	5020399000	Surigao del Norte PPO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	11,000.00	11,000.00	0	For the major repairs in SDHPPO due to damages caused by Typhoon Odette
100010001	Rat abatement & pest control services	5021299000	Regional Office	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	10,000.00	10,000.00	0	-
100010001	Hauling services	5029904000	SCPPO/SDNPPO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	6,500.00	6,500.00	0	-
100010001	Various electrical materials	50203990 00	Butuan City PPO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	7,000.00	7,000.00	0	-
100010001	Water expenses	50204010 00	RO/Field Offices	Direct Contracting (Sec. 50)	January to December 2023	Regular Agency Fund (01000000)	28,000.00	28,000.00	0	Water connection in Regional Office, drinking water in RO and field offices
100010001	Electricity expenses	50204020 00	Regional Office	Direct Contracting (Sec. 50)	January to December 2023	Regular Agency Fund (01000000)	127,000.00	127,000.00	0	Provided by ANECO
100010001	Mailings to Central Office and other agencies, mailings to and from field offices	50205010 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	93,000.00	93,000.00	0	-
100010001	Telephone expense-mobile	50205020 01	RD, CPPOs/OIC	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	32,000.00	32,000.00	0	RD, CPPOs and OIC
100010001	Internet connection in Regional & Field Offices	50205030 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	-	-	0	Shouldered by Central Office
100010001	Office supplies/materials/equipment needed by the Resident COA Auditors	50211020 00	RO-COA Office	Shopping - Others	January to December 2023	Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Plastic storage boxes
100010001	Basic RJ, TC and VPA Training, GAD Training, TCLP Enhancement Training, VPAs Supervision of Clients	50212990 00	Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	390,000.00	390,000.00	0	-
100010001	Other General Services- Labor/ Installation services	50212990 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	10,000.00	10,000.00	0	-
100010001	RM - Office Equipment	50213050 02	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	7,500.00	7,500.00	0	-
100010001	RM - ICT Equipment and Software	50213050 03	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	6,500.00	6,500.00	0	-
100010001	RM - Motor Vehicle	50213060 02	Regional Office	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	10,000.00	10,000.00	0	* Tire (205/65R 16 95H), * Battery , * Brake pad and shoe, * Change oil, * Wheel alignment, * Brake check up
100010001	RM - Furnitures and Fixtures	50213070 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	22,000.00	22,000.00	0	-
100010001	Printing & Binding	50299020 00	RO/Field Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	35,000.00	35,000.00	0	** Office signage/banner, Billboards/Charts/Manuals, *T-shirts/Jackets, * Plaque (Tokens), *Tarpaulin, Vinyl stickers for the property taggin
100010001	Rent-building	50299050 01	Regional Office	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	January to December 2023	Regular Agency Fund (01000000)	480,000.00	480,000.00	0	-
100010001	Rent-equipment	50299050 00	Regional Office	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January to December 2023	Regular Agency Fund (01000000)	4,800.00	4,800.00	0	-


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