



Republic of the Philippines  
Department of Justice  
**PAROLE AND PROBATION ADMINISTRATION**  
**REGIONAL OFFICE**  
**CORDILLERA ADMINISTRATIVE REGION**  
Room 111 Ground Floor, Hall of Justice, Baguio City  
(074-246-7547) ✉ [paroleandprobationcar@gmail.com](mailto:paroleandprobationcar@gmail.com)



Department of Parole and Probation Administration  
Region: Cordillera Administrative Region  
Address: Rm 111, Hall of Justice, Baguio City

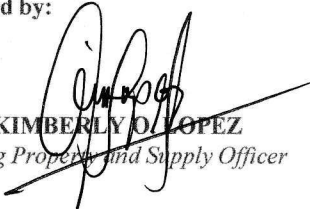
E-mail: [paroleandprobationcar@gmail.com](mailto:paroleandprobationcar@gmail.com)  
Tel No. (074) 244-21870  
Contact Person: Kimberly O. Lopez

Agency Account Code


UACS	PROCUREMENT PROGRAM/PROJECT	PMO/End User	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUNDS	ESTIMATED BUDGET (Php)			REMARKS (Brief Description of Program/Project)
				ADS/POST OF IB/REI	SUB/OPEN OF BIDS	NOTICE OF	CONTRACT SIGNING		TOTAL	MOOE	CO	
TRAININGS/SEMINARS (VENUE/ACCOMMODATION)												Electricity Expenses for Ifugao PPO
	CPPOs Meeting, Management Conference, Special Meetings	RO/FOs/ Clients	Small Value Procurement	January-December 2024				GoP	150,000.00	150,000.00		
	PPA Mid-Year Activities (Anniversary Activities, Trainings and Seminars)	RO/FOs	Small Value Procurement	January-December 2024				GoP	240,000.00	240,000.00		
	General Assembly, Strategic Planning, GAD Seminar	RO/FOs	Small Value Procurement	January-December 2024				GoP	240,000.00	240,000.00		
	Gneral Assembly and Year-End Activities	RO/FOs	Small Value Procurement	January-December 2024				GoP	240,000.00	240,000.00		
	Regional VPA Trainings	RO/FOs/ VPAs	Small Value Procurement	January-December 2024				GoP	200,000.00	200,000.00		
OPERATIONAL EXPENSES												
	COMMUNICATION EXPENSES											
	Postage and Courier Expenses	RO/FOs	Direct Contracting	January-December 2024				GoP	85,000.00	85,000.00		
	Telephone Expenses (Landline/Mobile/internet Services)	RO/FOs	Direct Contracting	January-December 2024				GoP	145,000.00	145,000.00		
	UTILITIES EXPENSES											
	Water Expenses	RO/FOs	Direct Contracting	January-December 2024				GoP	20,000.00	20,000.00		
	Electricity Expenses	RO/FOs	Direct Contracting	January-December 2024				GoP	15,000.00	15,000.00		
	RENTAL											
	Rents-Buildings and Structures	RO/FOs	Direct Contracting	January-December 2024				GoP	238,000.00	238,000.00		Office Rental of Ifugao PPO
	Rent Equipment	RO/FOs	Direct Contracting	January-December 2024				GoP	10,000.00	10,000.00		
	Rents-Living Quarters	RO/FOs	Direct Contracting	January-December 2024				GoP	96,000.00	96,000.00		RD/ARD
	REPAIRS AND MAINTENANCE											
	Building Maintenance	RO/FOs	Direct Contracting	January-December 2024				GoP	66,000.00	66,000.00		Building
	Office Equipment Maintenance	RO/FOs	Direct Contracting	January-December 2024				GoP	19,000.00	19,000.00		Office Equipment
	Motor Vehicle Repairs and Maintenance	RO/FOs	Direct Contracting	January-December 2024				GoP	50,000.00	50,000.00		Office Motor Vehicle

	OTHER EXPENSES							
	Gasoline, Oil and Lubricants Expenses	RO/FOs	Direct Contracting	January-December 2024	GoP	65,000.00	65,000.00	
	TOTAL					1,879,000.00	1,879,000.00	


Prepared by:

  
**KIMBERLY O. LOPEZ**  
*Acting Property and Supply Officer*


Recommended by:

  
**MUR LEE C. QUEZON**  
*Administrative Officer II*

Recommended by:

  
**DAISY MARIE S. VILLANUEVA**  
*BAC Chairperson*

Approved by:

  
**BELINDA C. ZAFRA**  
*Regional Director/Head of the Procuring Entity*