

Republic of the Philippines  
Department of Justice  
PAROLE AND PROBATION ADMINISTRATION - REGION X  
ANNUAL PROCUREMENT PLAN FY 2024 (APP Non-CSE 2024)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203010 00	Office Supplies and Materials	RO/FOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	depends on eve	depends on eve	GoP	688,000.00	688,000.00		CSE 2021
50203010 00	Office Supplies and Materials	RO/FOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	depends on eve	depends on eve	GoP	300,000.00	300,000.00		CSE 2021 semi-expendables
50203090 00	Gasoline, Oil and Lubricants	RO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	depends on eve	depends on eve	GoP	61,000.00	61,000.00		Gasoline consumption
50204010 00	Water Services	RO/FOs	Direct Contracting	N/A	N/A	n/a	n/a	GoP	370,000.00	370,000.00		Provided by Cagayan de Oro Water District
50204020 00	Electricity Services	RO/FOs	Direct Contracting	N/A	N/A	n/a	n/a	GoP	480,000.00	480,000.00		Provided by CEPALCO
50205010 00	Postage and Couriers	RO/FOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	n/a	n/a	GoP	311,000.00	311,000.00		Mailing of official documents
50205020 01	Telephone-Mobile	RD	Direct Contracting	N/A	N/A	n/a	n/a	GoP	54,000.00	54,000.00		Load Allowance
50205020 02	Telephone-Landline	RO/FOs	Direct Contracting	N/A	N/A	n/a	n/a	GoP	328,000.00	328,000.00		Provided by PLDT
50205030 00	Internet Subscription	FO	Direct Contracting	N/A	N/A	n/a	n/a	GoP	105,000.00	105,000.00		20Mbps connection-Fiber Optic
50212020 00	Janitorial Services	RO/FOs	Direct Contracting	N/A	N/A	Semi-Annually	Semi-Annually	GoP	336,000.00	336,000.00		Fifteen (15) Janitors
50299050 01	Rents Building	RO/FOs	Direct Contracting	N/A	N/A	n/a	Annually	GoP	1,016,160.00	1,016,160.00		Rental for Four Offices
50213060 01	Repair & Maint.- Motor Vehicle	RO	Direct Contracting	N/A	N/A	depends on eve	n/a	GoP	34,000.00	34,000.00		One (1) vehicle
50299020 00	Printing and Binding	RO/FOs	NP-53.9 - Small Value Procurement	March & July	N/A	depends on eve	n/a	GoP	143,000.00	143,000.00		Annual Reports and Tarpaulin
50213050 02	Repair & Maint.- Office Eqmpt	RO/FOs	Direct Contracting	N/A	N/A	depends on eve	n/a	GoP	23,000.00	23,000.00		Repair & Maintenance of Office Equipment
50211990 00	Other Professional Services	RO/FOs	Direct Contracting	N/A	N/A	n/a	Semi-Annually	GoP	1,390,000.00	1,390,000.00		Clerical for RO and 14 FO's
50299070 00	Subscription Expenses	RO	Direct Contracting	N/A	N/A	n/a	Semi-Annually	GoP	10,000.00	10,000.00		Newspaper Subscription of RO
50299050 05	Rents Living Quarters	RO	Direct Contracting	N/A	N/A	n/a	Annually	GoP	48,000.00	48,000.00		Living Quarter for the ARD-OIC/RD
50604050 02	Office Equipment	RO/FOs	Direct Contracting	N/A	N/A	depends on eve	n/a	GoP				7 Aircon Inverter for FO's
50604050 03	ICT Equipment	RO/FOs	Direct Contracting	N/A	N/A	depends on eve	n/a	GoP				10 units licensed computer sets w/ printer

Recommending Approval: BIDS AND AWARDS COMMITTEE

Prepared by:

RUBYLEN LABANG  
Probation Officer I

AO II DIVINE GRACE L. GUERZON  
Member

PPOII HERMENIA P. OZARRAGA  
Member / PPOLPI Representative

AOJUDITH B. RAMOS  
Vice-Chairperson

CPPO MARIA CRISTINA C. PALACA  
Chairperson

Approved by:

ARD MAE DOLORYAN K. MONICIT  
Officer-in-Charge