



**DEPARTMENT OF JUSTICE
PAROLE AND PROBATION ADMINISTRATION REGION XI
Annual Procurement Plan for FY 2024**


Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203010-00	Common Use Supplies available at PS-DBM	RO/FOs	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	908,682.20	908,682.20		Procurement of office supplies and semi-expendable expenses at PS-DBM.
50203010-00	Other Supplies and Materials not available at PS-DBM	RO/FOs	Shopping	N/A	N/A	Indicate Date	Indicate Date	GoP	219,133.33	219,133.33		Procurement of other office supplies and semi-expendable expenses not available at PS-DBM.
50203090-00	Fuel, Oil and Lubricants	RO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	47,000.00	47,000.00		Fuel consumption of the agency vehicles: (1) Innova and one (1) Expander.
50204010-00	Water Services	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	35,000.00	35,000.00		Cost for the supply and delivery of drinking water for the Region and Field Offices.
50204020-00	Electricity Services	FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	306,000.00	306,000.00		Cost for the electric consumption of the Region and Field Offices.
50205010-00	Postage and Courier Services	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	128,000.00	128,000.00		Cost for mailing of official documents by the Region and Field Offices.
50205020-01	Telephone-Mobile	RO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	40,000.00	40,000.00		Load allowance of the Regional Director and the Special Assistant to the Office of the Regional Director.
50205020-02	Telephone-Landline	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	154,000.00	154,000.00		Cost of Telephone - Landline expense of Regional and Field Offices.
50205030-00	Internet Subscription	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	116,000.00	116,000.00		Internet Subscription charges of the Regional and Field Offices.
50212020-00	Janitorial Services (1 year)	FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	211,000.00	211,000.00		Cost of hiring twelve (12) janitorial personnel for the twelve (12) field offices.
50212990-00	Other General Services	FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	828,000.00	828,000.00		To pay the Job Order Personnel Services rendered and to reimburse the travelling expenses of the VPA's per Field Offices.
50213040-01	Repairs and Maintenance - Building and Structures	RO/FOs	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	22,000.00	22,000.00		Cost of repair of the common areas of the Region and Field offices building.
50213050-02	Repairs and Maintenance - Office Equipment	RO/FOs	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	83,000.00	83,000.00		Cost of repair of airconditioning unit and other office equipment of the Region and Field Offices.
50213060-01	Repairs and Maintenance - Motor Vehicle	RO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date	GoP	33,000.00	33,000.00		Cost of preventive maintenance and other repairs of the agency vehicles: one (1) unit Suzuki Alto and one (1) Expander.
50215030-00	Insurance and Other Fees	RO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	30,000.00	30,000.00		Cost of the registration and insurance of motor vehicles, fidelity Bond Premium and Insurance of DOJ-PPA Properties.
50299020-00	Printing and Publication Expenses	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	36,000.00	36,000.00		For printing of pertinent documents , tarpaulins, manuals , etc.
50299030-00	Representation Expenses	RO/FOs	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	169,000.00	169,000.00		To cover up all expenses incurred during official meetings , conferences and/or official functions.
50299050-05	Quarter for the Regional Director	RO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date	GoP	25,000.00	25,000.00		Cost of rental for the quarter of the Regional Director.
50202010-00	Training on RA 9184	RO/FOs	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	45,000.00	45,000.00		Procurement training for the members of Bids and Awards Committee and BAC Secretariat.
50202010-00	PhilGEPS Training	RO/FOs	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date	GoP	15,000.00	15,000.00		Procurement training for the members of Bids and Awards Committee and BAC Secretariat.
50202010-00	Orientation Seminar on Procedures and Work Instructions Manual	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	25,000.00	25,000.00		Food and Venue Accommodation
50202010-00	Gender and Development Sensitivity Training for New Employees	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	48,500.00	48,500.00		Food and Venue Accommodation
50202010-00	GAD Seminar in Relation Women's Month	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	48,500.00	48,500.00		Food and Venue Accommodation
50202010-00	VPA Training for Field Coordinators	FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	30,000.00	30,000.00		Food and Venue Accommodation
50202010-00	Disaster Preparedness Seminar	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	18,000.00	18,000.00		Food and Venue Accommodation
50202010-00	Seminar on Office Relationship and Team Development in the Workplace	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	20,000.00	20,000.00		Food and Venue Accommodation
50202010-00	Seminar-Related on 18-Week Campaign Against Violence Against Women	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	20,000.00	20,000.00		Food and Venue Accommodation
50202010-00	IRR OF RA 10754 - An Act Expanding the Benefits and Privileges of PWDs	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	20,000.00	20,000.00		Food and Venue Accommodation
50202010-00	RA 9994 - "Expanded Senior Citizens Act of 2010." Topic: Additional Benefits and Privileges of Senior Citizens	RO/FOs	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date	GoP	20,000.00	20,000.00		Food and Venue Accommodation
10606010-00	Motor Vehicle	RO	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date	GoP	1,400,000.00		1,400,000.00	Purchase of one (1) unit Multi-purpose Vehicle for Regional Office use.

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